

BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD AT BINGLEY METHODIST CHURCH, HERBERT STREET, BINGLEY ON TUESDAY 15TH OCTOBER 2019

Start: 6:30pm

Finish: 8:20pm

Councillors present:	Barton, Dawson (part of the meeting), Owen and Williams
Councillors in attendance not a member of this working group:	
In attendance:	Laura Jowett (Administrative Officer)
Non Councillor members of the working group	Ms Hardman, Mr Quarrie, Mr Urwin, Rev Weaver
Members of the public:	None

Councillor Williams took the chair in the absence of Councillor Dawson.

1920/31 Apologies for Absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Councillor Drucquer, Mr Dekker, Ms Gibbons and Mr Meggitt had given their apologies and reasons for absence.

Resolved to approve the reasons for absence for Councillor Drucquer, Mr Dekker, Ms Gibbons and Mr Meggitt

Councillor Dawson had sent apologies for lateness. Councillor Brazendale and Mr Lakin were not present.

1920/32 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None received.

1920/33 Minutes

To approve the minutes of the meeting held on Monday 2nd September 2019

Resolved to confirm as a correct record the minutes of the meeting held on 2nd September 2019.

1920/34 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman

None

1920/35 Review of Consultation

- a) To review the Community Consultation events

- b) To review the responses to the Neighbourhood Plan section of the questionnaire**
- c) To review the responses to the CIL section of the questionnaire**
- d) To consider any amendments and/or additions to the draft Neighbourhood Plan**
- e) To consider any recommendations to the Planning Committee and Full Council**

a) The Neighbourhood Plan Working Group reiterated the comments of the Finance and General Purposes Committee that there had possibly been too many events and that in future to encourage attendance, it should be made clearer that they are drop in events and not a two hour long presentation.

b) The responses to the Neighbourhood Plan consultation were reviewed

Councillor Dawson arrived at the meeting at 7.00pm and expressed thanks to members of the Neighbourhood Plan Working Group for their involvement in the consultation events.

c) The responses to the CIL consultation were reviewed

d) **Resolved** to consider the responses to the consultation when continuing with the Neighbourhood Plan.

Councillor Owen left the meeting at 7.20pm and returned at 7.23pm.

e) **Resolved** to recommend the following to the Planning Committee

- To review existing chapters with consideration to the consultation results
- To review the introduction to include an explanation about why a Neighbourhood Plan is being completed (increased CIL for the parish), what the plan can achieve and what it can't (eg Greenhill) and the reasons for not allocating sites for housing.
- To expand the chapter about the Town Centre
- To give an explanation of omissions eg parks and heritage
- To include chapters on Village Identities and Infrastructure as intended.

Resolved to recommend the following to the Full Council

- That Bingley Town Council should reach out to local groups who can deliver on the priorities identified in the consultation such as parks, playgrounds and green spaces and Bingley Pool. With a view to these groups leading on their projects.
- That the Town Clerk seek clarification about proper administrative process and governance of CIL and any follow up responsibilities of Bingley Town Council

1920/36 Village Identities

To consider sending letters to Village Societies requesting their input into the Village Identities chapter

The Neighbourhood Plan Working Group considered the draft letter and suggested some amendments.

Resolved to send the amended letter to the Chairs of each village society as soon as possible and to request a response by early January 2020 in order that these can be considered at a meeting in January.

1920/37 AECOM

a) To receive and consider the Housing Needs Assessment

b) To receive an update on AECOM technical support packages

a) The Housing Needs Assessment had been received from AECOM but requires further consideration by the Working Group. **Resolved** to send the report to Andrew Towleron Associates for advice and comment and to consider the report at the next meeting.

b) Councillor Williams gave an update on the other AECOM packages which have been agreed, Master Planning and Design Codes. He will meet with AECOM in the near future.

1920/38 Future meetings

- a) **To consider inviting Bradford Council's Senior Planning Officer from the Local Plan Team to attend a future meeting of the Neighbourhood Plan Working Group**
- b) **To consider agenda items for future meetings.**
- a) **Resolved** to invite Iain Cunningham to the Neighbourhood Plan Working Group meeting in January 2020.
- b) **Resolved** to cover the following topics at future meetings
November – Green Spaces, the Housing Needs Assessment, project plan update
January – Village Identities, Infrastructure and Senior Planning Officer

1920/39 Next Meeting of the Neighbourhood Plan Working Group

To agree the dates of the next meetings of the Neighbourhood Plan Working Group

The next meetings of the Neighbourhood Plan Working Group will be held on Monday 18th November at Church House and Tuesday 28th January 2020, venue to be confirmed.